

52 Ways to use a Personal Concierge

1. Arranging travel, including romantic weekends away, flights, accommodation, pet-friendly options, cruises, car rental, family friendly resorts, itineraries, honeymoons, babymoons etc;
2. Booking transfers, to and from the airport, New Year's Eve, and other special occasions;
3. Arranging tickets for New Year's Eve in Sydney;
4. Organising special occasions, such as 40th birthdays, engagement parties, children parties, hen weekends, weddings etc;
5. Booking tickets from pre-sales to sold out tickets, for sport, theatre, concerts and more;
6. Recommending and booking restaurants for Valentine's Day, birthdays, anniversaries, high teas, business meetings etc;
7. Booking a private chef;
8. Suggesting and purchasing unique gift ideas for any budget;
9. Hand delivering birthday gifts;
9. Delivering gift hampers for new mums and mums-to-be;
10. Personal shopping including catering (e.g. - oysters and sashimi from the Sydney Seafood Markets) for private functions;
11. Comparing prices of a specific item and finding the best value option;
12. Arranging discounts for you, for surfing lessons, the official Home & Away tour, cooking lessons, newborn photoshoots and more;
13. Selling items on Gumtree, Ebay, and Facebook Groups;
14. Entering receipts into Excel, in preparation for tax returns;
15. Sourcing reliable cleaners, personal trainers, gardeners, and tradespeople;
16. Waiting for Telstra/Foxtel/the tradesperson, so you don't need to take time off work;
17. Decluttering and organising your home;
18. Attending open inspections on your behalf, and showing you around properties on Skype;
19. Comparing and setting up utilities and mobile phones for those moving to Sydney;
20. Building furniture for you;
21. Scheduling and cancelling appointments;
22. Finding childcare options, from holiday care to trustworthy live-in nannies, babysitters, and private schools;
23. Finding you a pet, as well as suitable trainers, dog walkers and dog friendly cafes;
24. Creating and publishing Mailchimp newsletters for small businesses;
25. Organising luxury experiences in Sydney, such as travelling to Jonah's by seaplane or Mercedes S Class;
26. Comparing private health insurance options;
27. Claiming Medicare receipts;



28. Ticking off your to-do-list;
29. Getting things fixed such as books rebound;
30. Organising pianos to be retuned;
31. Arranging delivery of flowers for Mother's Day;
32. Comparing and booking Sydney Harbour Cruises for Australia Day;
33. Enrolling children in gymnastics, yoga and tap dance classes;
34. Running errands for new mums, the elderly and anyone who is time poor;
35. Locating hard to find items;
36. Typing up notes;
37. Checking your home whilst you are away and watering the plants;
38. Collecting your mail and emailing you important documents;
39. Waiting for deliveries, so you don't need to take time off work;
40. Helping your impress your boss, partner, and friends;
41. Assisting with relocations, whether it is from the same suburb, interstate or overseas;
42. Hiring Christmas trees and other decorations for Christmas, as well as Xmas in July parties;
43. Arranging spa and golf days;
44. Organising surprise weekend getaways;
45. Preparing your home for, and greeting, your Airbnb guests;
46. Reminding you of important dates;
47. Paying bills so you can avoid the late fees;
48. Writing and sending handwritten Christmas, wedding and thank you cards;
49. Arranging for massages and other beauty treatments to be done in your own home;
50. Organising toy hire in Sydney, for children parties and those visiting here;
51. Researching anything and everything online.

This is just the tip of the iceberg! We are here to save you time and stress. As long as it is legal, moral and ethical we can assist with whatever is on your to-do-list.